

Rave Panic Button Auditors

The Panic Button Auditor feature is intended for individuals who need to receive notification of *specific types* of Rave Panic Button events across their **whole** organization, but not receive notification about other types.

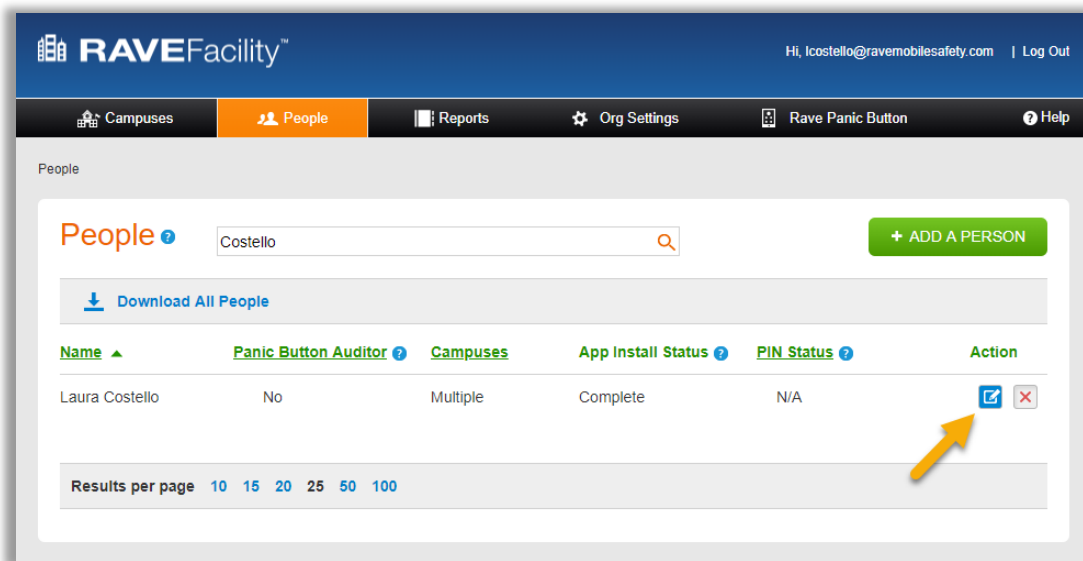
Usually, these individuals do not need the ability to activate the Panic Button and do not need to receive Staff Assist notifications.

For example, a school district Superintendent or local Police Chief may need to be notified of all Active Shooter events across the whole school district. But they may not need to be aware of day-to-day Medical events or Staff Assists.

Panic Button Auditor is not appropriate for individuals whose interest is in only some Campuses and not others. Panic Button Auditors receive notifications for the selected types of Rave Panic Button events across **all** Campuses in the organization.

Making a Person a Panic Button Auditor

1. In Rave Facility, go to the People tab. Search for and select the correct Person. Or add a new person.



- On that Person's page, select 'Yes' to make them a Panic Button Auditor.

The screenshot shows the 'Edit Laura Costello' page in the RAVE Facility system. The 'Basic Info' section contains the following fields:

- First Name *: Laura
- Last Name *: Costello
- Title *: Building manager
- Email *: lcostello@ravemobilesafety.com
- Panic Button Auditor?: Yes No

A yellow arrow points to the 'Yes' radio button, with the text 'Select 'Yes'' written next to it.

- A new section will appear on the page. Select the types of Panic events this person should receive. Remember, they will receive these types of notifications from **all** Campuses across the whole organization.

The screenshot shows the 'Panic Button Auditor?' section. The 'Auditor Notifications' section is expanded, showing the following event types with checkboxes:

- Active Shooter
- Fire
- Medical
- Police
- Other
- Landline S911 Enabled

- Usually, you will not want to associate a Panic Button Auditor with any Campuses.

The screenshot shows the 'Campus Affiliation' section. The table below shows the affiliation options for each campus:

Campus	All Staff	Admin	Responder	CPR/AED
Check all	Check all	Check all	Check all	Check all
<input type="checkbox"/> Mountain Summit School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Convention Center	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Webster Elementary School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> West Broadway Middle School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

They will already receive the specified types of notifications from **all** campuses. They will

not receive any other types of notifications, including Staff Assists – even if sent to the “All Staff” group. The Auditor has been removed from the All Staff group for all Campuses.

Panic Button Auditors Using the App

Panic Button Auditors do not have to install the Panic Button app.

The Auditor can choose to install the Panic Button app so they will receive notifications through the app. But they will not be able to activate the Panic Button unless you make them a Campus Contact.

If they push the Panic Button, the app will **not** send notifications – it will only place a normal 9-1-1 call.

5. If the Auditor *does* need to receive other types of notifications for specific Campuses or needs the ability to activate the Panic Button on specific campuses, you can make them a Campus Contact for those Campuses.

Campus	All Staff	Admin	Responder	CPR/AED
<input checked="" type="checkbox"/> Mountain Summit School	✓	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Convention Center		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Webster Elementary School		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> West Broadway Middle School		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

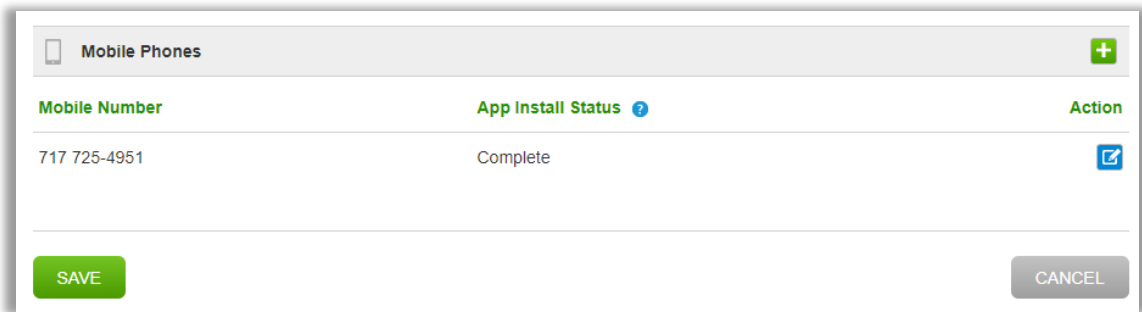
For each campus you select, the Auditor is treated as a normal Campus Contact. They will be able to activate the Panic Button there, and they will receive all of that Campus’ notifications sent to the groups you put them in.

They are still an Auditor, so they will still receive **all** activations of the types of you selected in step 3 for **all** Campuses – not just the Campus(es) you select here.

For example...

The Superintendent mentioned above may need to receive Staff Assist notifications at Mountain Summit School where her office is located – but not from any other campuses. Remember, this is in addition to receiving **all** Fire and Active Shooter notifications for **all** campuses, as selected in step 3.

6. Remember to Save your changes!



Frequently Asked Questions

Does a Panic Button Auditor have to install the app?

No. The Auditor will receive text and email notifications to the phone number and email address entered in Rave Facility – whether or not they install the app.

Can a Panic Button Auditor install the app and receive notifications through the app?

Yes.

Can a Panic Button Auditor activate the Panic Button?

They can only activate the Panic Button at those Campuses for which they are a Campus Contact – which may be none. See Step 5 above.

What happens if a Panic Button Auditor presses the Panic Button but isn't a Campus Contact for any Campuses?

The Panic Button will **not** send notifications. It will only dial 9-1-1.